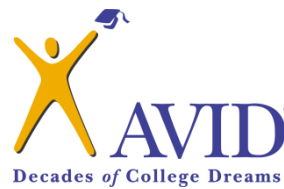




Peninsula High School 2015-2016
AVID Class of 2019 (Future University Class of 2023)



Mr. Adam Garnet

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Official school email: garneta@pvpusd.net
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I. Course Policies

AVID Expectations:

AVID is a specially designed class that encourages and prepares students to enroll in and graduate from four-year universities. Because of the high goals and expectations of the AVID program, students will be asked to do the following in order to insure their success in the class:

- A. Sign a yearly contract
- B. Take an active part in weekly tutorials
- C. Complete Cornell Notes bi-weekly
- D. Maintain a "B" average in all College Prep classes (and at least a 2.0 GPA overall)
- E. Complete all writing assignments and projects
- F. Complete the A-G requirements for UC entrance
- G. Maintain excellent behavior in all classes
- H. Maintain excellent attendance

**Failing to meet the expectations outlined above will result in academic probation; continued failure to improve may lead to administrative conference to discuss removal from the AVID program.*

II. Grading Breakdown

Your overall semester grade will be determined by the following breakdown of percentages:

- 25% Projects, Presentations, Etc.
- 25% Tutorials
- 20% Organization (Agenda books, binders, etc.)
- 15% Homework
- 15% Cornell Notes

A. Grading Scale

- A: 90.00% – 100%
- B: 80.00% – 89.99%
- C: 70.00% – 79.99%
- D: 60.00% – 69.99% (Please note: A grade of "D" or below in AVID may result in academic probation for the AVID program!)
- F: 0.00% – 59.99%

B. Final semester grades will NOT be rounded up.

EX: 89.99% = B, not A!!!

III. Classroom Policies and Expectations

I have high expectations for all my students, and will work hard to create an environment where each student feels safe and can learn. My classroom is based on structure, hard-work, high expectations, and mutual respect. All of you are expected to act maturely, responsibly, respectfully, and honestly. *You are a family now* – a family that will be together for four more years. Let's make them really great years.

In order to achieve a safe and effective learning environment, I have four core categories of guidelines for student behavior. The paragraphs below explain many specifics of behavioral expectations, but do not cover every possible situation; Mr. Garnet's professional discretion as teacher will be used to determine if other behaviors violate class guidelines or require disciplinary action. Please familiarize yourself with these expectations, and ask questions if something is not clear.

STUDENTS WILL BE:

- ✓ **Respectful:** You will show respect to your peers, to yourself, to your teacher and to any others who may be present in the classroom. Acts of disrespect will be treated as a serious offense, and will not be tolerated. This is especially important in an AVID class, as it is expected that students will be speaking, sharing, and presenting in front of others. Raise your hand when you wish to contribute. Express opinions maturely while openly respecting the opinions of others.
- ✓ **Prepared:** Bring all required supplies and materials to each class (AVID binder, Cornell notes, TRF, etc.) each day. Remove hats, hoods, and sunglasses BEFORE entering the classroom. Be in your seat when the tardy bell rings. Be prepared to work when class begins. This means that by the time the bell rings, you should have work turned in, a sheet of paper with an appropriate heading for class work, and something to write with. Please take care of bathroom and personal matters before or after class whenever possible. If you need to use the restroom during class, do your best not to disturb others – sign out when you leave, go promptly and directly to the restroom, come straight back, and sign back in.
- ✓ **Responsible:** You are responsible for the grades you earn. This means no excuses – you need to turn work in on time, completed, and done to the best of your ability. Check the whiteboard and class website regularly for assignments and deadlines. It is your job to ask questions if you don't understand something, and follow class policies on late/missing work if you will be absent. This also means that you need to put deadlines in your agenda and keep assignments organized in a binder. Your binder represents a significant part of your grade. Failure to stay organized can lead to failing the class.
- ✓ **Focused:** You are in my class for less than one hour a day, so we cannot afford to waste any time. Leave all outside drama at the door, and plan to pay attention and actively participate for the entire class period. I expect immediate compliance when I call for attention. If there is anything that interferes with your ability to learn in my class, let me know so we can address it promptly. If there is something that will help everyone learn, tell me and I will do my best to accommodate that.

PLEASE NOTE: Technology can be used as a tool to support learning, but can easily become a distraction. Cell phones and other electronic devices are for class work only, NOT personal use. Failure to adhere to this specific behavioral expectation will result in Saturday detention after a second offense. Immediate compliance is expected if you are asked to put phones away. I strongly encourage you to also see the new PVPHS cheating policy guidelines, especially in regards to technology.

**Failing to meet the expectations outlined above will result in academic probation; continued failure to improve may lead to an administrative conference to discuss removal from the AVID program.*

IV. Probation

Probation is a period allotted to AVID students who have failed to meet one or more of the requirements in this syllabus and/or the AVID contract. AVID students placed on probation will be given guidelines for improvement and a time period in which to rectify the issue(s).

If probation does not lead to improvement, a meeting will be held with Mr. Garnet, the AVID student, his/her parents, AVID Site Coordinator, and AVID Site Administrator or Counselor each present to offer support, go over the terms of probation, and discuss goals/expectations needed to remain in AVID.

After that meeting, if the student does not rectify the issue(s) by the probation deadline, he/she will be removed from the AVID program permanently.

V. Attendance and Tardy Policy

For Attendance, Tardy, and Truancy Policies, refer to the Student Handbook.

VI. Work Turned In

Work needs to be turned in at the beginning of class to the AVID drop box, unless otherwise specified.

Check the front whiteboard each day for your homework, which will be written in the blue area. **You are expected to turn in work by assigned deadlines.**

- A. Please use blue ink, black ink, or pencil - nothing else unless specified by Mr. Garnet
 - Professionalism is part of the college/business world - no markers, colored pencils, etc.
 - Work that is not in blue ink, black ink, or pencil = zero credit
- B. Lined paper, **NO SPIRAL FRINGES**
 - No class notes on other assignments (non-notes pages)
 - No random drawings/scribbles of any sort.
 - No colored paper or computer paper (unless specified by Mr. Garnet)

*Work that does not follow these guidelines = zero credit

VII. Late Policy

All assignments are due at the start of class when collected by Mr. Garnet or substitute teacher. If you are tardy and I/they have already collected the homework, then it is late for that class session.

- A. 1 class session late = -33%
- B. 2 class sessions late = -66%
- C. 3 class sessions late = No credit

VIII. Make-up Work

If you miss class:

- A. You are responsible for getting missed work in the event of absences. Missed handouts will be available in a designated missed assignment box in the classroom, but you will have plenty of other ways to get assignments (see website, classmates, assignment calendar, etc.)
- B. For legal, excused absences, you will be allowed as many days as you were absent to make up work, up to 5 days maximum as per PVPUSD policy.
- C. Work that was due while you were absent must be turned in...
 - 1. ...within the first five minutes of class the day you return. Work not turned in at the beginning of class will be treated as late work (see Late Policy).
 - 2. ...clearly marked at the top of the page "Absent on _____" with the date(s) absent.
- D. Missed Projects/Tests/Assessments: must be completed during the class following your return.

*For absences due to school commitments (such as sports, drama or ASB), make arrangements with your teachers to turn in/get work before your absence. If you do not do so, it will be treated as late.

IX. Cheating & Plagiarism

***See the PVPHS Cheating/Plagiarism policies.**

X. AVID Binder and Other Materials

As part of the AVID organizational system, students are required to organize and maintain a 2½" – 3" binder (three-ring), with divider sections for each academic class (adaptations can be made if other teachers have incompatible requirements). Inside, students should have a planner/calendar, materials pouch, 4+ colors of highlighters, pencils, pens (blue or black, and red for correcting), and a supply of college-ruled paper. Dry-erase markers (for use in weekly tutorials) are highly recommended. Students may not vary from these binder requirements until they demonstrate mastery of organizational skills with a semester of consistently excellent binder checks, and they must maintain excellent grades in all classes.

Please complete the form below and return it to Mr. Garnet by _____.

AVID Class of 2019
Student/Parent Acknowledgement of Class Expectations and Guidelines
Mr. Garnet's 2015-2016 AVID Elective Class

STUDENTS: I have read Mr. Garnet's syllabus & classroom policies and expectations, understand what is expected of me, and agree to follow those expectations. I will honor the expectations of the AVID program while in Mr. Garnet's class, and will represent the AVID program honorably in my other classes. I also understand that breaking the AVID contract or rules detailed in this syllabus may result in probation and may lead to removal from the AVID program.

Student Signature: _____ Printed Name: _____

PARENTS: My child has discussed Mr. Garnet's syllabus and expectations with me. I understand the requirements and will support my child in adhering to them. I also understand that if my child breaks the AVID contract or rules detailed in this syllabus, he/she may earn probation, and risk removal from AVID.

Parent Signature(s): _____ Printed Name(s): _____

Date: _____

AVID Class Period: _____

PARENTS/GUARDIANS: Please fill out one or more of the following, and put a check next to your preferred form of contact:

- Home telephone _____
- Work telephone _____
- Cellular phone _____
- Email address _____
- Other _____

Concerns / Questions / Comments:
